



TERMS & CONDITIONS OF ENROLMENT

AJ Dance Productions / Pulse Performing Arts exist to offer children, young adults and adults the highest standard of training within the performing arts.

At AJ Dance Productions / Pulse Performing Arts your child can expect to be taught by highly professional teachers who are extensively trained to offer a full range of performance styles.

The terms and conditions set out below are to inform parents and pupils what to expect on becoming a member of AJ Dance Productions / Pulse Performing Arts. By enrolling your child at the school you give your consent to the following:

- On entering or applying to become a member of Pulse Performing Arts, you are bound by the school rules and regulations.
- All pupils must show respect to their fellow students and all members of staff.
- Any student behaving in an inappropriate manner will be dealt with accordingly. In certain instances a child may be expelled from the school.
- Students should not bring valuable items to class. AJ Dance Productions / Pulse Performing Arts accept no responsibility for items left on the premises.
- Parents will be held liable for any damage to property within the building or the surrounding area arising from their child's behaviour.
- No food or drink is to be taken into class other than bottled water.
- A full month's notice must be given in writing if any pupil wishes to withdraw from classes, or the equivalent fee will be payable.
- Any pupil unable to attend class should notify us in advance via the studio line on 0151 936 4022 or Whatsapp on 07999344762
- AJ Dance Productions / Pulse Performing Arts accept no liability for any physical injury, loss or damage to persons, or for loss of property occurring on the premises or around the car parking area.
- The Principal reserves the right to alter the rules, conditions, price, venue and times of classes. Should it be necessary to close the school due to national crisis or for any situation beyond the control of the principal, fee refunds or compensation cannot be given.
- All fees are strictly payable in advance; pupils will be unable to participate in classes until their fees are paid.
- There are no reductions or refunds for classes missed during a month. This includes sickness, holidays, poor weather conditions, shows, competitions or situations beyond our control.
- Class uniform guidelines must be adhered at all times. New pupils may wear suitable clothing for a short period after which uniform must be worn. Grooming is an essential part of the performing arts and all students must be correctly presented for each class they attend.
- The Principal reserves the right to exclude any pupil or Parent who breaches school rules.
- Parents and Associates are not permitted to watch classes unless they have obtained prior permission from the principal. The taking of photographs without permission is strictly forbidden.

- I give permission for photographs of my child to be used in any publicity materials either used by AJ Dance Productions / Pulse Performing Arts or those of an organisation associated with the school.
- Activities of this nature, such as those taught at AJ Dance Productions / Pulse Performing Arts carry an element of risk and I understand that AJ Dance Productions / Pulse Performing Arts accepts no responsibility or liability for any physical injuries sustained from a child partaking in such classes.
- Physical contact may be necessary by members of the teaching faculty. If you have any concerns regarding this please contact the Principal.
- All teachers take responsibility for the supervision and care of students during class times. However no responsibility will be taken for the welfare of pupils during break times or when they are present in the toilets or the reception area of the school outside of class times.
- If an alternative adult will be collecting a student after classes then please inform the teacher of that specific class.
- AJ Dance Productions / Pulse Performing Arts hold information about its students in order to operate as a dance-training organisation. This information includes the contact details you supply. We will not disclose your information to third parties outside of the school except where the law requires, or when you give permission to do so.
- Should any of the contact details taken upon registration become outdated then it is imperative that you update your child's enrolment form as a matter of urgency.
- Completion of the "AJ Dance Productions / Pulse Performing Arts – Student Registration Form" implies consent to all of the above "school rules".

TUITION FEE INFORMATION

- New students are entitled to pay "by the class" for the remainder of their 1st month. At the start of a student's 1st full month, fees will be payable in advance for the entire month.
- Advance notification of monthly class fees will be posted online via Facebook and to our Subscribers on WhatsApp.
- There are no reductions or refunds for any classes missed during the month. This includes sickness and holidays, poor weather conditions, Competitions, Shows or for reasons beyond our control.
- Fees should be placed in a clearly marked sealed envelope bearing your Child's name.
- A new month of classes cannot be started if fees are outstanding from the previous Month.

SCHOOL POLICIES

The School has the following policies in place:

Child Protection / Equal Opportunities

Health and Safety

Code of conduct And Professional practice

Strict Anti-Bullying Policy.

Please keep this letter in a safe place for future reference.